

Teacher Checklist

During the program entry interview, you will be asked to identify evidence of the following technology skills.

Standard 1 - Information Access, Evaluation, Processing, and Application

You must show that you can:

Skill	Evidence
Use search tools to navigate the World Wide Web effectively.	
Manipulate sound, graphics, and text files.	
Use Windows based features including spell check, cut (copy), paste, and save.	
Align web content with curriculum standards.	
Determine the authenticity of a web site.	
Use CDs, zip drives and flash drives.	
Create and organize electronic data.	
Demonstrate "Microsoft Office" proficiency.	

Standard 2 - Communication

Skill	Evidence
Use email and an email distribution list proficiently.	
Manipulate an electronic discussion thread (post and reply).	
Use instructional presentation tools including overhead/LCD projector and PowerPoint.	
Manipulate the Blackboard course presentation tool as a student.	